

The Careers Year

Year 10

2017 - 2018	Activity
September	<p><i>27 September</i> Work Experience Assembly, an introduction to Year 10 Work Experience and Steps to Success Interview Challenge Day, delivered by Careers Team & Year 11 students talk about their work experience</p> <p>Information email sent to parents re. Steps to Success Interview Challenge Day and Work Experience</p>
October	<p><i>11 October</i> PPD - CV writing and Cover letter in preparation for Steps to Success Interview Challenge.</p> <p>Steps to Success Booklet issued to students</p>
November	<p><i>1 November</i> PPD Preparing for Steps to Success Interview Challenge</p> <p><i>16 November</i> Steps to Success Interview Challenge Day</p> <p><i>22 November</i> Parent information email sent re. Work Experience</p> <p><i>29 November</i> PPD Session – Follow up on Interview Challenge & how to find work experience</p>
March	<p><i>28 March</i> Whole Year Higher Education Insight Visit to Goldsmiths University</p>
May	<p><i>Friday 18 May</i> Work Experience Preparation Morning. Delivered by Careers Team and Tutors</p>
June	<p><i>4 – 8 June</i> Work Experience Week</p> <p><i>11 June</i> Work Experience Debrief Afternoon 2.15 – 3.45 Talk on Post 16 options delivered by Careers Team with BRIT School Alumni. Activities delivered by Tutors</p>
July	<p><i>18 July</i> Post 16 Options Presentation to parents and students, delivered by The Principal and the Careers Team</p>

Year 11

2017 - 2018	Activity
September	<p><i>4 September</i> Post 16 Options and Interview preparation talk</p> <p>Students issued with a copy of the Croydon Post 16 Prospectus</p>
September – March	<p>1-1 Careers interviews for all year 11 Students with Diane Smith (External Careers Advisor) or Jo Evans (Careers Manager)</p> <p>Follow up appointments where appropriate</p>
January – May	Lunchtime Careers Talks

Year 12

2017 - 2018	Activity
January	<p>19 Jan Dance Strand Interview Challenge Morning</p> <p><i>PPD W/C 29 Jan</i> Post 18 Options – introduction to Post 18 options and career planning</p> <p><i>PPD W/C 5 Feb</i> Why Apply to University. Talks to strand on what university study entails</p> <p>Lunchtime Careers Talks</p>
February	<p>13 February Futures Evening</p> <p>Careers and Higher Education Fair for students and parents</p> <p><i>PPD W/C 12 February</i> Preparation for or Follow up on Futures Evening – dependent on when PPD falls</p> <p>Lunchtime Careers Talks</p>
March	<p>Careers Day 28 March</p> <p>Revolving programme of Talks and workshops for all Year 12 students</p> <p>Student questionnaire follow up</p>
May	<p>Personal Statement Talks</p> <p>Student Finance Talks</p> <p>Introduction to Apprenticeships</p> <p>Lunchtime Talks</p>
June	<p><i>PPD</i> Programme of UCAS preparation activities to complete in Term 5</p>
July	<p>Musical Theatre Strand Interview Challenge Morning</p> <p>Registering on UCAS Apply</p> <p>First draft of Personal Statement written</p>

Year 13

2017 - 2018	Activity
September	UCAS Talks and help sessions for each strand <i>PPD UCAS/ Conservatoire and Vocational School Applications</i>
October	Focus on Applications for University, Vocational Schools, Conservatoires and other training
November	Focus on Applications for University, Vocational Schools, Conservatoires and other training
December	Student Finance talks delivered by Careers Team
January	<i>PPD w/c 8 Jan Apprenticeships</i> <i>PPD w/c 15 Jan Interview Skills</i> Lunchtime Careers Talks
February	<i>PPD w/c 12 Feb 'What happens if you don't get in '</i> Talks from recruiters to include: BBC, ITV, SONY. This will be ongoing until May Lunchtime Careers Talks
March	Support with CV writing and Apprenticeship/Internship Applications Lunchtime Careers Talks
April	Support with CV writing and Apprenticeship/Internship Applications Lunchtime Careers Talks