

# The BRIT SCHOOL Consent Form for Film/Video & Photography

This form is to be completed by individuals being asked to participate in the production of School video, audio, or photographic work.

The School will process this personal data in the making of the image(s) and/or recording(s) available for use for educational and/or marketing purposes in appropriate file formats via web-based and/or other digital and/or print methods.

Please complete the following using **BLOCK CAPITALS**

\*If consent is limited only to a specific project, complete project details below, otherwise please leave blank for general use by the school (where clear indication of consent is provided below).

## Section 1 \*Project Details

Project Name:
Project Coordinator:
Date:

## Section 2 Person Details

First Name:
Surname:
Telephone:
Email:
Staff <input type="checkbox"/> Student <input type="checkbox"/> Other <input type="checkbox"/>

## Section 3 Consent

1. I give consent for photographs and/or videos of me taken by The BRIT School to be made public and used for the following purposes **(please tick to indicate your consent)**:

Used within the school for display purposes

Used in Learning and progress records, and work belonging to other students

Used in other printed publications (e.g. prospectus)

Used on our website and featured on The BRIT School social media sites (e.g. Facebook, Twitter, Instagram, YouTube)

Used for the advertising and publicity of The BRIT School in printed and/or digital form

2. Students, parents, and members of the public may take photographs and film videos at performances and events. We will always ask that these images and footage never be shared online or on any social media:

I am happy to take part in performances, open days and other event where students, parents, and member of the audience may take photographs and videos

## Section 4 Copyright

I understand that all photographs taken by The BRIT School remain the property of The BRIT School.

I hereby grant the School a licence to use material(s) contributed by me for educational and/or marketing purposes via web-based and other digital/print methods. In the event that any materials supplied by me contain the work of third-party individuals or organisations, I understand that it is my responsibility to secure the relevant permissions and/or licences, which will allow me to grant such a licence. The School will not be held responsible for any individual's failure to obtain copyright clearance prior to completion of this form.

## Section 5 Image Editing & Secure Storage

I understand that:

editing may be required by the School or by agents authorised by the School for quality or technical purposes;

edited subsections may be used in other School materials for purposes stated above;

the image(s) and/or recording(s) will be stored securely in appropriate file formats on servers belonging to the School and/or its authorised agents.

The BRIT School is committed to processing information in accordance with all relevant Data Protection Laws. The personal data collected on this form will be held securely, kept according to School record retention guidelines and will only be used for the purpose(s) stated, where consent has been given.

By Signing below, you confirm that you have read and understood all relevant sections and hereby agree to the conditions therein

## Section 6 Signature

Signature
Date

## Parent/Guardian's Consent (if child is under the age of 13)

By Signing below, you confirm that you are the legal guardian of named child, have read and understood all relevant sections, and hereby agree to the conditions therein on behalf of your child.

## Section 7 Parent Signature

Child Name:
Parents Full Name:
Signature
Date

## Withdrawing consent & your rights under Data Protection Law

You are free to withdraw your consent at any time. To do so, please contact the Data Protection Officer [dpo-brit@brit.croydon.sch.uk](mailto:dpo-brit@brit.croydon.sch.uk)

Under data protection legislation, you have the right to request access to information we hold about you, free of charge and without undue delay. To make a request for your personal information, please contact the Data Protection Officer [dpo-brit@brit.croydon.sch.uk](mailto:dpo-brit@brit.croydon.sch.uk) in the first instance.

- You also have the right to:
- Object to processing of personal data that is likely to cause, or is causing, damage or distress
  - Prevent processing for the purpose of direct marketing
  - Object to decisions being taken by automated means
  - In certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
  - Claim compensation for damages caused by a breach of the Data Protection regulations

Please send the completed form to:

Director of Communications  
The Brit School  
60 The Crescent  
Croydon  
CR0 2HN

Email: [communications@brit.croydon.sch.uk](mailto:communications@brit.croydon.sch.uk)